

be made for the bus transportation and the required permission slip be filled out. Students will be responsible for purchasing their own tickets to the game. Information about ticket purchases will be given out to all students on Monday, December 4. We hope to fill the Dome with orange and cheer on the team to a second state championship in two years. Go Bears!!

SEMESTER EXAMS: Wednesday, December 13 is considered a “dead day” prior to exams. This means that students will not have homework or assignments due or be given tests or quizzes on the 13th in order to prepare for exams. Our first semester exam schedule is as follows:

Thursday, December 14	1st and 4th periods
Friday, December 15	2nd and 5th periods
Monday, December 18	3rd and 6th periods
Tuesday, December 19	7th and 8th periods

If your son is not scheduled to take an exam during a particular period (ex: he has lunch during 5th period), he does not have to attend school during that time. The daily time schedule for exams is as follows:

7:55 & 7:58	Warning tones
8:00	First exam begins
9:35	First exam ends
10:00 & 10:03	Warning tones for second exam
10:05	Second exam begins
11:35	Second exam ends

Please check the exam schedule carefully so that you can assist your son in preparing for the proper exam on the correct day. Breakfast will be available in the Union before school. Lunch items will be available between exams.

Semester exams are important for your son because they can significantly affect his first-semester grades. Please review with your son the grading policy as stated beginning on Page 48 of the [2017-2018 Student Handbook](#). It is important for students to begin preparing now for exams by developing a schedule for study and time management. Please consult with individual teachers if you have specific questions about exam preparation.

IMPORTANT STUDENT CHECK-OUT PROCEDURES:

Please remember to follow our established procedures concerning students checking out of school.

School attendance is a priority and students should only check out in the event of illness or for appointments that absolutely cannot be scheduled after school hours. Parents should make every effort

to schedule appointments that do not take students out during the school day.

On those rare occasions when a student does need to check out, he should bring a note either the day before or the morning of the appointment. The attendance secretary will give the student a note to leave class at the designated time and report to the assistant principals’ office to sign out.

If an unforeseen and necessary circumstance occurs and a student must check out and he did not know about it, parents must call the school in advance. This situation should only occur in the rarest of circumstances. Please do not just show up at school to check a student out.

It is also important to remember that not all absences are excused and consequences may be given to a student in those circumstances. Please consult the [2017-2018 Student Handbook](#) for further details. Thank you for your help in this important matter.

BRUIN BROADCAST: Many of our home athletic events, along with other special school events, are streamed live on our own student-run network. You can access the stream at www.bruinbroadcast.com.

myCHS ACTIVATION AND RE-REGISTRATION FOR 2018 - 2019: Your myCHS account will be used to re-register your son for next school year. Re-registration will take place January 16th – 26th. Detailed information about the re-registration process will be sent by email to all families in early January.

If you have not accessed your myCHS account, or you need assistance with your login information, please contact Jay Butcher: jbutcher@catholichigh.org. It is important that all families have access to the myCHS account so that re-registration can take place.

PLUSPORTALS ACTIVATION: It is also important that all parents activate their PlusPortals account. PlusPortals gives you access to your son’s official report card, transcripts, and other important information.

If you have not activated your account and need assistance with your login information, please contact Jay Butcher: jbutcher@catholichigh.org.

SEMESTER REPORT CARDS: Final semester report cards will be in the E-Locker section of PlusPortals at the end of the last week in December.

CHRISTMAS HOLIDAYS AND OFFICE HOURS: Our Christmas holidays begin after the last exam on

Tuesday, December 19. Students return to class on Thursday, January 4. School office hours will be 8 a.m. - 2 p.m. on Wednesday, December 20 – Thursday, December 21; Wednesday, December 27; and Thursday, December 28. Offices will be closed Friday, December 22 – Tuesday, December 26, and Friday, December 29 – Tuesday, January 2. Regular office hours of 7 a.m. – 4 p.m. will resume on Wednesday, January 3.

CHRISTMAS SHOPPING [from Pinney Johnson, Bookstore Manager]: The CHS Bookstore will offer special Christmas shopping days during the month of December. Besides regular hours on school days, the bookstore will be open from 7:30 a.m. to noon on Saturday, December 2 and 9 a.m. until noon on Saturday, December 9. The last day to shop before the Christmas holidays will be Wednesday, December 20. The bookstore will close at noon on the 20th.

PARENT - TEACHER CONFERENCES: Please mark your calendar now to attend Parent–Teacher Conferences on Wednesday, January 3 from 7:15- 9:15 a.m. Teachers will be available during this time to discuss with parents first semester grades or other concerns. There is no school for students on January 3. The remainder of the day is designated as professional development for teachers.

Parents do not need to make an appointment for teacher conferences on January 3 but waiting may be necessary if other parents are in line. So that as many parents can speak with teachers as possible, please limit your conferences to 5-7 minutes per teacher.

ACT PREPARATION CLASS: Our next ACT Preparation Class will be offered on Saturday, January 27, and Saturday, February 3. If interested, your son may choose one of these two dates to attend the class. A flier is included in this newsletter with more details about this course which has been quite beneficial for many of our students. Please e-mail Mrs. Christy Kessler at ckessler@catholichigh.org if you have any questions about the course.

2017 OPEN HOUSE: Catholic High’s 31st Open House on November 9th was a great success. Over 1,100 guests visited Catholic High School and had the opportunity to see CHS in action. In addition, 500+ of our students spent the evening telling visitors about their school. Thanks so much to everyone who assisted us and in particular we thank Janet Vidrine, CHS Events Coordinator. This event would not be possible without our faculty, students, parents, and alumni. I also thank

the Mothers’ Club for their continued support during events such as Open House.

TUITION [From Gene Tullier, President]: Remember that in order for your son to take his first-semester exams, his tuition must be up to date as of Wednesday, December 13. If his tuition is in arrears as of that morning, a school official will attempt to contact you. School policy does not allow a student to take his exams until any outstanding balance has been paid or until an acceptable financial arrangement for payment has been made.

In keeping with the educational tradition of the Brothers of the Sacred Heart, **no student is refused admission or asked to leave Catholic High School solely because of his family’s inability to pay tuition.** If you are having difficulty meeting your tuition payment obligation, please contact Mr. Stuart Sonnier, Finance Director, or me immediately to make special arrangements.

It is always unpleasant to have to take action that may interrupt a student’s academic experience, especially during exams. Unpleasant or not, it is sometimes necessary to do so in order to ensure the financial integrity of the school. In order for CHS to meet its financial commitments, I must insist that parents meet their financial obligations to Catholic High. I thank you in advance for your understanding in this matter.

MERRY CHRISTMAS! On behalf of everyone at Catholic High School, we wish you a wonderful and joyous holiday season. As we all engage in the joy of gift-giving during the Christmas season, know how much we thank you for the gift of your son and appreciate the trust you demonstrate in us by sharing him with us for this short time during the high school years. May you all know the peace and love of Christ during this Christmas season and throughout the new year.